



No. ST/NARFBR/Intramural Project/AAV Kits/MBL/P142(i)/2025-26

Date 13.01.2026

**Limited Tender Enquiry for AAV – Purification Kit**

Name of the Procuring Entity: \_\_\_\_\_

Firm's Reference	Date	
Firm Registration No. (if any)	PAN (Attach Photocopy)	
TIN/GST No.	Address	
Phone	Enquiry No. and Date	No. ST/NARFBR/Intramural Project/AAV Kits/MBL/P142(i)/2025-26, dated 13.01.2026
Fax	Date of Tender Opening	24.01.2026
Email		
M/s.		

All prospective bidders are requested to submit their tenders (on their company letter head only) on or before 5:00 PM in a sealed cover clearly marked title at the top as **No. ST/NARFBR/Intramural Project/AAV Kits/MBL/P142(i)/2025-26** dated **13.01.2026** with end date as **24.01.2026**, and the complete address of the bidder including email Id and contact number. The sealed tender may be submitted by post, courier. Tenders received without mentioning the Enquiry/Tender Number or with incomplete tender details shall be rejected. No tenders shall be accepted after the due date and time specified in the tender notice. Further, no intimation will be issued to the rejected, disqualified, or unsuccessful bidders. Only the successful bidder (L1) will be informed through a Purchase Order after evaluation.

As per the **ICMR–NARFBR** procedure for resolving cases where multiple bidders quote the same L1 rate, the following **tie-breaking criteria** have been applied:

- 1. Past Performance / Experience:** Preference is given to the bidder who has previously supplied similar items to ICMR or other Government institutions, supported by a copy of the recent Purchase Order (PO).
- 2. Annual Turnover:** If the performance records are comparable, preference is accorded to the bidder having a higher average annual turnover during the last three financial years, as per documentary proof (audited balance sheet or CA certificate).

**Documents Required**

1. Price tender:
  - o The price tender must include all the items listed in the schedule.
  - o Partial tenders will be rejected at the initial stage.
2. **Past Performance / Experience Certificate**
  - o Bidders may submit copies of previous Purchase Orders (POs) or Performance Certificates for the same or similar items supplied to ICMR or other Government institutions if supplied previously.

Yours Sincerely

Administrative Officer

**Tender Schedule:** All Rates in Figures and Words in Rupees

Sl. No.	Description and Specification	Qty.	Unit	Delivery Terms	Rate per Unit	Taxes & Duties	Packing/ forwarding	Total Rate per Unit	Total Value
1	AAV- Purification Kit (Min 20 preps)	2	No's	30 Days					

**Important Notes:**

1. Any addendum/Corrigendum date extension in respect of above Tender shall be issued on our official website <https://www.narfbr.org> only. The bidders are therefore requested to regularly visit above websites to keep themselves updated.
2. The address and contact details for sending tender documents / quotations areas under:  
The Director,  
ICMR-National Animal Resource Facility for Biomedical Research,  
Genome Valley, Kolthur P.O, Shamirpet,  
Hyderabad – 500101,  
Ph.: 040 -23480800 / 23480808.  
Mail Id- sostoresh-narfbr@icmr.gov.in, raghumareddy.b@icmr.gov.in

**Item/Tender Specific Conditions for this Tender:**

I/ we engage to supply the material(s) to your organization and comply with the following:

1. The tender schedule, technical specifications, and item/tenderspecific conditions for this tender are indicated.
2. Terms and conditions printed overleaf.
3. General conditions of contract signed by me at the time of supplier registration (for registered suppliers).
4. I/we confirm that set off for the GST, etc. Paid on the inputs have been taken into consideration in the above quoted price and further agree to pass on such additional duties as sets offs as may become available in future under GST, etc.
5. This offer is valid for 90 (ninety) days from the date of opening of the tender.
6. That we have not been debarred by any Government/Undertaking.
7. I/we confirm that we are able to supply all items as per the tender.
8. That the bid submitted by us is properly sealed and prepared to prevent any subsequent alteration and replacement.

Signature & Seal

Name of Authorized Signatory:

Place & Date:

Address:

Tel. No./ Fax. No./ Mobile No. Email Id:

## **TERMS AND CONDITIONS OF LIMITED TENDER**

1. The item will be delivered within 30 days from the date of issue of the purchase order through mail.
2. Any clarifications regarding the tender may be sought through the email IDs provided above, mentioning the tender number in the subject line.
3. The tender must be in the form furnished by procuring entity and should be free from corrections/erasures. In case there is any unavoidable correction it should be authorized by bidder or their representative with seal/signature. If not, the quotation will not be considered. Quotation written in pencil will not be considered.
4. The Director, ICMR-NARFBR reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
5. Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organization is large scale industry or small-scale industry. If you have UAM Certificate, please attach it to the tender. Mention your registration details.
6. Shelf life of the product should be minimum 12 months if applicable.
7. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the tender is likely to be rejected. Prices quoted for free delivery at destination will be given preference. If there is no indication regarding the FOR, in the tender, then it will be considered as FOR destinations. Price quoted should be net and valid for a minimum period of one year from the date of opening of the tender.
8. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the tenders. If no indication regarding GST is recorded in the tender, the GST will be considered as included.
9. If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.
10. Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Hyderabad only.
11. Payment shall be made only after supply of the items in good condition along with satisfactory report received by concerned Division Head.
12. The Bill should be submitted inclusive of applicable GST as per the latest GoI notification.
13. This payment is subject to recoveries, if any, either on account of statutory deduction/ taxes/ Liquidated Damages, if any and non-rectification of defects/ deficiencies not attended by the Supplier or otherwise. The firm is required to submit the following documents to Stores, ICMR NARFBR for payment:
  - a. Invoice in original showing contract number, goods description, quantity, unit price and total amount.
  - b. Acknowledgement of Receipt of Goods issued by the consignee.
14. **No advance payment will be made for the supplies.** No Bill for part payment will normally be entertained.
15. Institute reserves the right to ask the bidders to submit any other supportive documents / clarifications if any require and right to reject/cancel any or all the bid at any time or to relax/amend/withdraw any of the terms and conditions as contained in the tender documents without assigning any reason, thereof. Any inquiry after submission of the bid will not be entertained.
16. The firm should be legally eligible for submitting tender.
17. If any participant withdraws from the tender after submission of their bid, the firm will be blacklisted from participating in future tenders of ICMR-NARFBR.

**Certificate for Tender  
(To be given on Company Letter Head)**

Bid Number: \_\_\_\_\_

Dated: \_\_\_\_\_

To,

The Director,  
ICMR-National Animal Resource Facility for Biomedical Research,  
Genome Valley, Kolthur P.O, Shamirpet,  
Hyderabad- 500101

Sub: Certificate of compliance as per Rule 144 (xi) GFR's 2017

Name of Tender / Work: \_\_\_\_\_

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that we fulfill all requirements in this regard and is eligible to be considered for procurement [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]".

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

**Pledge to abide by all the terms and conditions mentioned in the Bid Document**

Bid Number: \_\_\_\_\_

Dated: \_\_\_\_\_

To,

The Director,  
ICMR-National Animal Resource Facility for Biomedical Research,  
Genome Valley, Kolthur P.O, Shamirpet,  
Hyderabad- 500 101.

**Sub.: Pledge to abide by all the terms and conditions mentioned in the Bid Document**

Dear Sir,

We / I, \_\_\_\_\_ (Name of bidder / bidder representative)

\_\_\_\_\_

\_\_\_\_\_ (bidding agency / Firm) located at

\_\_\_\_\_.

We/I pledge that we/I have read all the conditions/rules/terms and conditions mentioned in the above referred bid document and we/I agree to abide by them. We/I approve and agree that the decision of The Director, ICMR-National Animal Resource Facility for Biomedical Research is final and we/I will not complain or dispute with their decisions.

The rates filled by me are filled after complete understanding and consideration and shall be bound to it. We/I approve and abide with all the above stated conditions.

For, \_\_\_\_\_  
(Name of the bidder / bidding agency)

\_\_\_\_\_  
(Authorized signatory)

\_\_\_\_\_  
(Stamp of the bidder / bidding agency)